

Hayden Bay Condominiums

585 N Tomahawk Island Drive
Portland, OR 97217
www.hbcondos.org

AGENDA

WHEN: Thursday, October 22, 2020 @ 6:00PM

WHERE: Clubhouse – Rec Room

NO CONTACT MEETING – PRINT OUT YOUR OWN MATERIALS
ALL HOMEOWNERS INVITED TO ATTEND

1. **CALL TO ORDER AND APPROVAL OF MEETING MINUTES OF SEPTEMBER 24, 2020** Donna Hempstead
2. **TREASURER'S REPORT:** Sally Anderson
 - a. September Financials
 - b. Assessment and Dues Collection
3. **OFFICER'S REPORTS:**
 - a. Maintenance and Reserve Donna Hempstead
 - b. Landscape Donna Hempstead & Sally Anderson
 - c. Insurance Hazel Larpenteur
4. **COMMITTEE REPORTS:**
 - a. Red Zone Taskforce – Pool, Tennis Court, Rec Room Steve Alexander
5. **OLD BUSINESS:**
6. **NEW BUSINESS:**

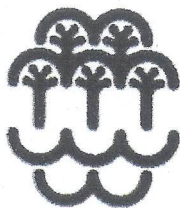
2020 BOARD

Board Chair: Donna Hempstead
Treasurer: Sally Anderson
Secretary: Lori March
Insurance: Hazel Larpenteur
Maintenance: Donna Hempstead & Amy Welch
Landscape: Donna Hempstead & Sally Anderson
Director, Red Zone: Steve Alexander

BOOKKEEPER

Lillian Parker
202 N Hayden Bay Drive
Portland, OR 97217
lillian@edosit.com

CONDO MEETINGS: 4th Thursday of the month, 6:00pm, Location TBD
RED ZONE MEETINGS: 3RD Tuesday quarterly, 7:00pm, Rec Room; Dec. 15 2020



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Portland, OR 97217-7923

Website:
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Lillian Parker, Bookkeeper
202 N. Hayden Bay Drive
Portland, OR 97217
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Minutes of the October 22, 2020 Hayden Bay Condominiums Monthly Board Meeting

Board Members Present: Donna Hempstead (Chair), Sally Anderson (Treasurer); Lori March (Secretary); Hazel Larpenteur, Steve Alexander (Directors)

Board Member Absent: n/a

Guests (Non-Board Members): Debra Alexander

Call to Order: Chair Donna Hempstead called the meeting to order at 6:04 p.m.

Minutes: The minutes of the September 24, 2020 regular meeting were approved unanimously, with no changes.

Treasurer's Report: Financial reports were included with the monthly meeting notice. All categories are within expected budget limits.

Committee Reports:

Maintenance Report: Attached to these minutes.

Landscape Report: Attached to these minutes.

Insurance: There is no new activity re: Insurance. Annual State Farm Insurance was paid.

Red Zone: The Red Zone Board meets quarterly. Steve Alexander had nothing to report since the last meeting and the next meeting is scheduled for December 15, 2020.

Old Business: n/a

New Business: n/a

Adjournment: The Meeting was adjourned at 6:30 p.m. by unanimous consent.

Hayden Bay Condominiums Board:

Board Chair – Donna Hempstead (Maintenance, Landscape)

Treasurer – Sally Anderson (Landscape)

Secretary – Lori March

Hazel Larpenteur (Insurance)

Steve Alexander (Red Zone Representative)

MAINTENANCE COMMITTEE REPORT –October 2020

1. Repair Electricity to Bayside Path Light – DONE
2. Sidewalk Repair (West-End 4-Plex, East-End 4-Plex and #421) – IN PROGRESS
3. Flat Roof Membrane – West-End 4-Plex – Modify for Sound/Wind – DONE
4. Paint South-Facing Upper Walls where Necessary – TO BE DONE
5. Modify/Improve Pathway to West-End Mailbox – IN PROGRESS
6. Diagnose Upper Deck Drainage - #507 –DONE
7. Patch/Prime/Paint Stair Railing - #545 – DONE
8. Take out/Replace Wood Sidewalk Spacers Trip Hazards - #543/545 – DONE
9. Replace Rotten Posts at HBC Sign – IN PROGRESS
10. Fix/Paint Dented Gutter – Detached Garage West End – DONE
11. Replace Light Fixture - #549 Garage – DONE
12. Attach Doorway Light Fixture - #547 – DONE
13. Replace Light Fixture - #543 Garage – IN PROGRESS
14. Treat Moss – Roof Corner - #543 - DONE

LANDSCAPE COMMITTEE REPORT – October 2020

- Lawn Mowing; Clean-Up; Sidewalk/Driveway Clearing, Blowing
- Transplant 3 Variegated Grasses
- Plant 4 Kalanchoe – West-End
- Trim Himalayan Pine – West-End
- Trim Bayside Landscape Area by Building – West-End 4-Plex
- Trim Dogwood - #543
- Remove Large Thornbush at West End
- Bark Dust – Mailbox Pathway
- Trim Grasses/Ivy – East-End 4-Plex
- Plant (60) Flower plants at Driveway Islands
- Repair Grass at #527 Corner
- Plant Replacement Trees (4)

